



JOB POSTING
Hastings Community Out of School Care
OSC Supervisor – Temporary
Maternity Leave

Overview

This temporary position is for a Supervisor in the Out of School Care Program. This position is a 10 month position from September to June 2019 due to a maternity leave

Key Responsibilities

- To provide care/supervision and plan for a safe exciting and age appropriate program for 5-12 year old children in a Community Centre setting
- To supervise other OSC staff in a respectful manner
- Liaise with Park Board Staff and other programs in the Community Centre
- To follow the guidelines of the Job Description of the Out of School Care Supervisor

Qualifications

- Minimum Age 19 years
- Minimum of 20 hours post-secondary training in child development, guidance, health and safety, nutrition and relevant work experience and/or a Responsible Adult Certificate
- Valid First Aid Certification
- Evidence that the person has complied with the Province's immunization and tuberculosis control programs
- Clear Criminal Records Check
- Relevant supervisory experience
- A valid ECE Licence would be an asset
- Experience working with children who have extra support needs

Employment Term

- September 2018 to June 2019
- Monday to Friday
- 7 hours per day - split shift from 7:15 am to 6:15 pm
- Some training hours prior to September start date

Salary

\$ 20.83 - \$ 21.71 (2018 rates) plus 12% in lieu of benefits

Apply with resume and cover letter by May 15, 2018 to:

**Janice Manfron
Child Care and Association Manager
Hastings Community Association**

janice.manfron@vancouver.ca

This position falls under the Collective Agreement between Hastings Community Association and CUPE 1936, union dues debited from pay bi-weekly. All other benefits will accrue as per the Collective Agreement.