



JOB POSTING
Hastings Community Out of School Care
OSC Leader

Overview

This position is for a Leader in the Out of School Care Program, providing safe drop off and pick up of children from neighbouring schools. The position runs from September to June.

Key Responsibilities

- To provide care/supervision and plan for a safe exciting and age appropriate program for 5-12 year old children in a Community Centre setting
- To communicate with other staff in a respectful manner
- Liaise with Park Board Staff and other programs in the Community Centre
- To follow the guidelines of the Job Description of the Out of School Care Leader

Qualifications

- Minimum Age 19 years
- Minimum of 20 hours post-secondary training in child development, guidance, health and safety, nutrition and relevant work experience and/or a Responsible Adult Certificate
- Valid First Aid Certification
- Evidence that the person has complied with the Province's immunization and tuberculosis control programs
- Clear Criminal Records Check
- ECE Diploma an asset

Employment Term

- September 2019 to June 2020
- Shifts available are from 4 to 30 hours a week (some split shifts available)
- Program operating hours are 7:30 to 9:00 am and 3:00 to 6:00
- Staffing hours are 7:15 to 9:15 am and 2:15 to 6:15 pm

Salary

\$ 18.33 per hour (2019 rates) plus 4% to 12% depending on hours worked – benefits available for permanent part time employees after 90 days probation.

Apply with resume, availability and cover letter by June 30, 2019 to:

**Janice Manfron
Child Care and Family Programs Manager
Hastings Community Association**

janice.manfron@vancouver.ca

This position falls under the Collective Agreement between Hastings Community Association and CUPE 1936, union dues debited from pay bi-weekly. All other benefits will accrue as per the Collective Agreement.